



PRIVATE KEEPSAKE GATHERING AGREEMENT

EVENT DETAILS

Host Name: _____

Phone Number: _____ **Email:** _____

Event Address: _____ **Project:** Glass Cup Tote Bag T-Shirt
(Circle One)

City: _____ **Zip/Postal Code:** _____

Event Date: _____ **Estimated Guest Count:** _____

PRICING

- Base Experience Fee: \$175 (includes host and up to 3 guests)
- Additional Guests: \$25 per guest
- Personalized Name Decals (optional): \$5 per guest
- Custom Theme Design (optional): \$40 flat

A non-refundable retainer of \$100 is required to secure your date.
Remaining balance is due 10 days before the event.

GUEST COUNT

Final guest count must be submitted 10 days prior to the event.
Final invoice will reflect confirmed guest total.

CANCELLATION POLICY

- Retainer is non-refundable.
- Cancellations made 7+ days before event may transfer the retainer to a new date within 60 days (based on availability).
- Cancellations within 7 days are non-refundable.

HOST RESPONSIBILITIES

Provide table space and seating for guests | Ensure indoor setup location | Provide access 30-45 minutes before start time

LIABILITY

Sanded Treasure is not responsible for damages to venue property during the event.

By signing below, I acknowledge that I have read, understood, and consent to the terms outlined in this agreement. A payment link for the non-refundable \$100 retainer will be emailed once the event date is confirmed. The date is not confirmed until the retainer is received.

Client's Signature: _____ Date: _____